Louis DalPorto
624 River Road
Unit 415
North Tonawanda, NY 14120

July 17, 2026

Ms. Donna L. Braun
City Clerk-Treasurer, City of North Tonawanda
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Ms. Braun,

I am writing in my capacity as Chair of the North Tonawanda Charter Review Committee (the "Committee"). The Committee has reviewed the North Tonawanda City Charter and, by consensus, approved the proposed charter amendment set forth below. Enclosed for your review are both a redlined version of the Charter reflecting the proposed amendment and a "clean" version of the Charter as proposed to be amended.

On behalf of the Committee, I respectfully request that your office take all steps required under applicable law, including New York Municipal Home Rule Law Article 4, Part 2, to certify and transmit the proposed amendment and related ballot proposition to the Niagara County Board of Elections in sufficient time for submission to the qualified voters of the City of North Tonawanda at the next general election, to be held on **November 3, 2026**.

PROPOSED AMENDMENT

Shall the North Tonawanda City Charter be amended to provide that the City Attorney shall be appointed by the Mayor, subject to confirmation by the Common Council, effective January 1, 2027?

To support timely compliance with the applicable statutory process, please provide written confirmation no later than **August 3, 2026** that the proposed amendment, proposed ballot proposition, and any required supporting materials have been reviewed for form, certified as

appropriate by your office, and transmitted to the Niagara County Board of Elections for placement on the November 3, 2026 general election ballot.

In addition, please obtain a written opinion from the Office of the City Attorney confirming whether the proposed amendment and ballot proposition are in proper form and whether all legally required preconditions have been satisfied for submission of the proposed amendment to the voters. Please transmit a copy of that written opinion to the undersigned, on behalf of the Committee, by August 3, 2026.

If you have any questions or require any additional information, I can be reached during business hours at (716) 628-2672.

Thank you very much for your time and attention.

Very truly yours,

Louis DalPorto, Chairman
North Tonawanda Charter Review Committee

Copy to: Austin Tylec, Mayor
Niagara County Board of Elections
Charter Review Committee